

Fosterville Gold Mine Pty Ltd

Community Stakeholders Privacy Policy

Fosterville Gold Mine Pty Ltd (FGM) is committed to protecting the privacy of its community stakeholders. This policy outlines our ongoing obligations to you, our community stakeholders, in respect of how we manage your Personal Information.

We have adopted the Australian Privacy Principles (APPs) contained in the Privacy Act 1988 (Cth) (the Privacy Act). The APPs govern the way in which we collect, use, disclose, store, secure and dispose of your Personal Information.

A copy of the Australian Privacy Principles may be obtained from the website of The Office of the Australian Information Commissioner at www.aaic.gov.au

What is Personal Information and why do we collect it?

Personal Information is information or an opinion that identifies an individual. Examples of Personal Information we collect include: names, addresses, email addresses, phone and mobile numbers.

This Personal Information is obtained in many ways including correspondence, by telephone, in person, by email, via our website www.fgmcommunity.com.au and from publicly available sources.

We collect your Personal Information for the primary purpose of providing information to you, such as newsletters, information updates and notifications of public meetings and other community activities. We may also use your Personal Information for secondary purposes closely related to the primary purpose, in circumstances where you would reasonably expect such use or disclosure. You may unsubscribe from our mailing lists at any time by contacting us in writing.

When we collect Personal Information we will, where appropriate and where possible, explain to you why we are collecting the information and how we plan to use it.

Sensitive Information

Sensitive information is defined in the Privacy Act to include information or opinion about such things as an individual's racial or ethnic origin, political opinions, membership of a political association, religious or philosophical beliefs, membership of a trade union or other professional body, criminal record or health information. We do not collect or store any Sensitive Information, except in respect of personnel who work for FGM.

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Collection of Personal Information from Third Parties

Where reasonable and practicable to do so, we will collect your Personal Information only from you. However, in some circumstances we may collect some information from third parties. In such a case we will take reasonable steps to ensure that you are made aware of the information provided to us by the third party.

Disclosure of Personal Information

Your Personal Information may be disclosed only where required or authorised by law or if we have your written consent to disclose the information.

Security of Personal Information

Your Personal Information is stored in a manner that reasonably protects it from misuse and loss and from unauthorised access, modification or disclosure. It is stored in a web-accessible, centralised Community database with secure layers of accessibility for FGM personnel. Only the FGM community team can access the Community database.

When your Personal Information is no longer needed for the purpose for which it was obtained, we will take reasonable steps to destroy or permanently de-identify your Personal Information. However, most of the Personal Information is or will be stored in stakeholder files in the Community database, which files will be kept by us for a minimum of 7 years.

Access to your Personal Information

You may access the Personal Information we hold about you to update and correct it, subject to certain exceptions. If you wish to access your Personal Information, please contact us in writing.

In order to protect your Personal Information we may require identification from you before releasing the requested information.

Personal information is only accessible to the FGM Community team in a secure database.

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Maintaining the Quality of your Personal Information

It is an important to us that your Personal Information is up to date. We will take reasonable steps to make sure that your Personal Information is accurate, complete and up-to-date. If you find that the information we have is not up to date or is inaccurate, please advise us as soon as practicable so we can update our records and ensure we can continue to provide quality services to you.

Policy Updates

This Policy may change from time to time and is available on our website.

Privacy Policy Complaints and Enquiries

If you have any queries or complaints about our Privacy Policy please contact us at:

Fosterville Gold Mine

McCormick's Road, Fosterville VIC 3557

FGMCommunity.com.au

03 5439 9000



Ian Holland – VP Australian Operations

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